Minutes and Actions of the Manchester Board of Assessment Appeals

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Date of Meeting: Tuesday, January 15, 2019

Members present: David Dumaine, Stephanie Knybel (left at 6:55 PM), and Aprill Shines. Alternates present: David Wichman & Timothy Bergin

Member absent: None

Town of Manchester staff member present: John Rainaldi, Director of Assessment & Collection

1. Meeting called to order by David Dumaine at 6:30 PM. David Dumaine greeted all present.

2. Stephanie Knybel made a motion to nominate Aprill Shines as BAA Secretary. Aprill Shines indicated she would recuse herself from the vote as she was the subject of the motion. David Wichman was activated for this motion. David Wichman seconded the motion. A brief discussion was held, motion passed unanimously. Aprill Shines thanked the board for her appointment as secretary.

3. Stephanie Knybel made a motion to nominate David Dumaine as BAA Chair. David Dumaine Shines indicated she would recuse himself from the vote as he was the subject of the motion. Timothy Bergin was activated for this motion. Timothy Bergin seconded the motion. A brief discussion was held, motion passed unanimously. David Dumaine thanked the board for her appointment as secretary.

4. Stephanie Knybel made a motion to approve the minutes and actions for all of the Board of Assessment Appeals meetings held in calendar year 2018. This included the minutes and actions for the meetings held on: Wednesday, January 10, 2018; Thursday, March 1, 2018; Saturday, March 3, 2018; Monday, March 5, 2018; Thursday, March 15, 2018; and Saturday, September 8, 2018. David Dumaine seconded the motion, motion passed unanimously.

5. John Rainaldi reviewed the half dozen or so appeals that have been filed to date, and presented a proposed schedule for hearing dates, which was based on the initially adopted schedule from last year. The schedule includes more hearing dates that are likely to be necessary, but this allows the Board flexibility in the event that meetings need to be canceled or postponed due to bad weather. The board reviewed their meeting calendar and set their calendar for 2019 as follows:
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Saturday, March 2, 2019 at 8:30 AM
Tuesday, March 5, 2019 at 6:30 PM
Monday, March 11, 2019 at 6:30 PM
Tuesday, March 12, 2019 at 6:30 PM
Saturday, March 16, 2019 at 8:30 AM (If necessary)
Monday, March 18, 2019 at 6:30 PM (If necessary)
Tuesday, March 19, 2019 at 6:30 PM (If necessary)
Thursday, March 21, 2019 at 6:30 PM (If necessary)
Saturday, September 7, 2019 at 8:30 AM (motor vehicle appeals only)

2020 Organizational Meeting to be held: Tuesday, January 14, 2020 at 6:30 PM.

All meetings to be held at the Manchester Town Hall, 41 Center Street, Manchester, CT, at the Office of Assessment & Collection.

6. **Old business:** None.

7. **New Business:**

8. A discussion was held about the vacant alternate position on the Board of Assessment Appeals. William Overton resigned from the Board of Assessment Appeals in September 2018. Aprill Shines was appointed as a member of the Board of Assessment Appeals by the Town of Manchester Board of Directors in October 2018 (she had previously been an alternate). Therefore a new alternate must be appointed. The Board of Assessment Appeals expressed concern about this vacancy and it is their hope that it will be filled before there hearings begin in March.

9. **Adjournment:** The meeting adjourned at 7:16 PM

Respectfully submitted by: Aprill Shines, Board of Assessment Appeals Secretary