

Minutes and Actions of the Manchester Board of Assessment Appeals
(Page 1 of 2)

Date of Meeting: Wednesday, January 10, 2018

Members present: David Dumaine, William Overton, Stephanie Knybel, Timothy Bergin, Aprill Shines

Member absent: David Wichman

Town of Manchester staff member present: John Rainaldi, Director of Assessment & Collection

1. Meeting called to order by David Dumaine at 6:30 PM. David Dumaine greeted all present.
2. John Rainaldi indicated that at their January 2, 2018 meeting, the Town of Manchester Board of Directors took the following actions: 1) Re-appointed Stephanie Knybel to the Board of Assessment Appeals to a term ending in November 2020; 2) Re-appointed David Wichman, and Timothy Bergin as Alternate Members of the Board of Assessment Appeals to terms ending in November 2018; 3) Re-appointed Aprill Shines as Alternate Member of the Board of Assessment Appeals to a term ending in November 2018; 4) Added to the agenda and adopted a motion to appoint 3 alternate members of the Board of Assessment Appeals as regular members for the assessment year of October 1, 2017.
3. The members then discussed the calendar for their special meetings for hearings/deliberations for the 2017 Grand List (and any other Grand Lists where applicable), and for the organizational meeting for January 2019. The meeting calendar was adopted by acclamation as follows:

Thursday, March 1, 2018 at 6:30 PM
Saturday, March 3, 2018 at 8:30 AM
Monday, March 5, 2018 at 6:30 PM
Tuesday, March 8, 2018 at 6:30 PM
Tuesday, March 13, 2018 at 6:30 PM
Thursday, March 15, 2018 at 6:30 PM
Monday, March 19, 2018 at 6:30 PM (If necessary)
Thursday, March 22, 2018 at 6:30 PM (If necessary)
Saturday, September 8, 2018 at 8:30 AM (motor vehicle appeals only)
Tuesday, January 15, 2019 at 6:30 PM (Organizational meeting)

Minutes and Actions of the Board of Assessment Appeals

Date: Wednesday, January 10, 2018

(Page 2 of 2)

4. Stephanie Knybel made a motion to re-appoint David Dumaine as Chairman of the Board of Assessment Appeals, and William Overton as Secretary of the Board of Assessment Appeals. Aprill Shines seconded the motion, motion approved by a vote of 5-0.
5. The BAA discussed having someone ready to act as a backup to Secretary William Overton if needed. Aprill Shines volunteered and will act as backup to Secretary Overton.
6. **Old business:** None.
7. **New Business:** None.
8. **Adjournment:** The meeting adjourned at 6:45 PM

Respectfully submitted by: William Overton, Board of Assessment Appeals Secretary