



**MOTOR VEHICLE APPEAL APPLICATION TO THE BOARD OF ASSESSMENT APPEALS (BAA)**  
 Town of Manchester, 41 Center Street, PO Box 191, Manchester, CT 06045-0191 Ph: 860-647-3017/Fax: 860-647-3099  
**Motor Vehicles on the October 1, 2017 Regular Grand List (Bills from June/July 2018)**

Please fill out all sections of this application form. **You must bring the vehicle you are appealing to your appeal hearing. You must attend the hearing. If someone other than the owner represents the owner at the hearing, they must have written authorization to represent the owner and the authorization must be signed by the vehicle owner.**

Owner: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ Vehicle Make: \_\_\_\_\_

\_\_\_\_\_ Vehicle Model: \_\_\_\_\_

Phone #: \_\_\_\_\_ Vehicle Year: \_\_\_\_\_

Motor Vehicle Grand List Account Number: \_\_\_\_\_

Owner's Estimate of Value (Full **RETAIL** Value as of October 1, 2017, not the 70% Assessed Value): \_\_\_\_\_

Reason for the Appeal: \_\_\_\_\_

Correspondence to be sent to: \_\_\_\_\_ Name: \_\_\_\_\_  
 (if someone other than the owner will attend the hearing) Address: \_\_\_\_\_

**(Write legibly, we are not responsible for any miscommunications if we can't read your writing)** \_\_\_\_\_

Phone #: \_\_\_\_\_ E-mail: \_\_\_\_\_

\_\_\_\_\_  
 (Signature of owner or duly authorized agent with authorization attached) \_\_\_\_\_ Date Signed

**Appellant/Taxpayer: Do not write below this line** \_\_\_\_\_

Appeal Summary by Board of Assessment Appeals: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**Board of Assessment Appeals Hearings (motor vehicles only) will be held on Saturday, September 8, 2018. All appeal applications received by the Office of Assessment & Collection by Thursday, August 23, 2018 at 5:00 PM, EDT will be scheduled for a hearing time.** Hearings will be scheduled in 10-minute increments. All appeal applications filed after August 23, 2018 will be held on a first come, first served basis, beginning at approximately 10:45 AM. If you are not pre-scheduled for a hearing and are in the first come, first served group, please bring this form to your hearing, after completing it. **It is strongly recommended that you pay your vehicle tax bill in July 2018 as interest will accrue on all bills not paid on-time. Interest cannot be waived and there is no statute that allows for the non-payment of any portion of a vehicle tax bill, even if a BAA appeal is pending.**

**Your Hearing is scheduled for: Saturday, September 8, 2018, at: \_\_\_\_\_ at the Office of Assessment & Collection, Manchester Town Hall, 41 Center Street, Manchester, CT.**